

**Minutes of PCC Meeting**  
**Wednesday 4 September, 2024 at 7pm**  
**at St John's Church**

**Present:**

Rev. Graeme Dixon (Chairman)	Ann Laird (invited)	Linda Purkess
Kevan Abernethy	Randell McKay	Fiona Skidmore
Ewan Brown (invited)	Christine Owen	John Sofrin
Simon Harris	John Pennells	Crawford White
Clive Jones	Sarah Phelps	Angela Wright

David Cheetham     )  
 Graham Gowman    ) Representatives of the  
 Fred Lyon           ) Men's Shed, Nursling  
 John McGinty       )  
 Paul Stuart         )

**Absent**

Peter Myerscough-Jackopson

		<b>Action</b>
<b>1.</b>	<b>Opening Prayer</b> Rev. Graeme Dixon opened the meeting in prayer.	
<b>2.</b>	<b>Apologies for Absence</b> Sarah Beak, Lynn Black, Glennis Gould, Angela Jones, Sue Muldowney  Although absent from the meeting, Lynn Black had emailed a message to formally thank Graeme for his work in arranging the 10am service and visit of Bishop Geoff, on Sunday 1 September, 2024, at St John's Church. The PCC showed their appreciation of Graeme with a round of applause.	
<b>3.</b>	<b>Declarations of interest</b> None	
<b>4.</b>	<b>Nursling Men's Shed</b> Graham Gowman, a member of the Men's Shed, gave a presentation to the PCC outlining their proposals for an extension to Nursling Church Hall, for extra storage. Graham Gowman stated that the Men's Shed have become more successful than expected. People often bring large items to them for refurbishment, eg benches and cupboards, necessitating a bigger storage area. In addition, the Men's Shed allow other groups to use the Hall in the evening, and this means the Hall has to be tidied each time to facilitate room for these. The Men's Shed had started to build a wooden shed 2.4mx2.4m at the front of the Hall, without PCC permission, and at Graeme Dixon's request, have stopped work on this.	

	<p>Graham Gowman stated there are three options for extra storage, and circulated drawings of proposals –</p> <ol style="list-style-type: none"> <li>i. A large wooden shed on the grass at the front of the Hall, which would need PCC permission and possibly TVBC Planning Permission;</li> <li>ii. A wooden shed on the back of the Hall, although this would be on consecrated ground and would need both PCC permission and a Faculty;</li> <li>iii. A wooden shed at the back of the Hall near the allotments, but this was not favoured because of mobility reasons due to the distance from the Hall and the uneven ground.</li> </ol> <p>Graham Gowman stated that originally the intention had been to build a larger extension at the front of the Hall, as a social and community area; with a storage shed at the back of the Hall. There had been possible funding available for the front extension but the deadline for applications had passed. It was suggested that there should be more funding available for an extension for community use; Barker Mills being one possibility.</p> <p>It was commented that as the Hall is owned by the Church, any additional groups wishing to use the Hall should approach the Church Office, rather than the Men's Shed. The lease agreement for the Hall is just for the Men's Shed. Randell McKay confirmed that the original lease agreement with the Men's Shed is relatively informal and met the needs at the time. Graham Gowman confirmed that none of the other users of the Hall are charged, and usually include some members of the Men's Shed.</p> <p>It was agreed that it is time to have a more formal lease agreement drawn up, by a solicitor, to reflect Church building regulations; ownership of the Hall and current needs. Linda Purkess agreed to liaise with Fred Lyon to discuss criteria for a new lease agreement.</p> <p>The PCC requested that the Men's Shed discuss and all agree on what their current needs are now. The Men's Shed asked the PCC for permission to complete the partially built shed at the front of the Hall as a temporary measure, for storage, although it was generally thought that this would not be big enough for their needs in the long term.</p> <p>The PCC expressed their appreciation of the Men's Shed, and all they do. Graeme Dixon thanked the representatives for coming and all members of the Men's Shed left the meeting at 7.45pm</p> <p>Because the partially built construction at the front of the Hall looks a mess, the PCC agreed that the Men's Shed could complete the building of this storage shed provided it is suitably finished and painted to blend in with the Hall. It was stressed that this is strictly a TEMPORARY measure until such time as a new lease agreement is completed and signed. Proposed by Sarah Phelps, Seconded by Clive Jones. Graeme Dixon will write to the Men's Shed confirming the PCC's decision.</p>	<p>Linda/Fred Lyon</p> <p>Men's Shed</p> <p>Graeme</p>
<p><b>5.</b></p>	<p><b>Safeguarding</b> Reports were circulated prior to the meeting. Graeme Dixon stated that the Safeguarding Summary had evolved since being circulated and Sue Muldowney will update the PCC at the next meeting.</p>	<p>Sue</p>

<p><b>6.</b></p>	<p><b>Health and Safety</b></p> <ul style="list-style-type: none"> <li>i. There was one item in the Accident Book at St John's – one member of the Pay Back Team had slipped on the ramp of their van and had sustained minor injuries.</li> <li>ii. Ewan Brown stated that the Astro Turf at the back of St John's Church Hall is unusable and dangerous if damp/wet. Ewan agreed to investigate funding to have this replaced.</li> <li>iii. Simon Harris stated that part of the railings at the back of St John's Church Hall needed attention. Simon agreed to try Postcrete as a remedy.</li> </ul>	<p>Ewan</p> <p>Simon</p>
<p><b>7.</b></p>	<p><b>Finance</b></p> <p>The Finance Report was circulated prior to the Meeting. Linda Purkess stated that since the Report:</p> <ul style="list-style-type: none"> <li>i. We had received offers for grants from TVBC of £1,000 for Tots' Group, and £970 for Coffee Break. (April 2025-March2026)</li> <li>ii. We have received the Landlords' Insurance renewal for Nursling Hall, which has increased by just £10.00. Linda will pay this.</li> </ul>	<p>Linda</p>
<p><b>8.</b></p>	<p><b>St John's</b></p> <ul style="list-style-type: none"> <li>i. <b>Pews to Chairs Update</b> At the Standing Committee Meeting on 28 August, it was thought that the Victorian Society had not responded to our latest letter. However, Graeme Dixon had, at 4pm today, received a copy of their response dated 23 August; the delay was due to the response going directly to Richard Streatfield's email address (Secretary to DAC) rather than the faculty portal. As Richard was on Annual Leave, the response had been missed. The response and continued objections of the Victorian Society shows that they have misread the facts laid out in our Faculty application and latest letter. Graeme informed the PCC that he will consult with Richard Streatfield regarding our next response.</li> <p>It was stated that David Hammond is in communication with a company who are willing to buy the pews from St John's for around £100 each, depending on condition. They would disassemble the pews for transporting but would need help to take the disassembled parts from the church to their van in the church car park. If they need to bring more people to help with this, it would reduce the price they are willing to pay by £20 per pew.</p> <li>ii. <b>Graveyard</b> Graeme Dixon stated that the date of the Chancellor's Hearing at St John's is 18 October, at 9.30am, with the family who are in dispute with the PCC regarding churchyard regulations. The Area Dean and the Chaplain to Travellers will attend. Lynn Black or Graeme will present the comments of the PCC.</li> <p>A bench has been placed in the churchyard without permission. This will also be discussed with the Chancellor.</p> <li>iii. <b>Appointment of new Church Wardens</b> Graeme Dixon advised the PCC that Lynn Black had now sent her resignation as Church Warden to Bishop Philip, but there had been no response to date.</li> </ul>	<p>Graeme</p> <p>Lynn/Graeme</p> <p>Graeme</p>

	<p>As agreed at Standing Committee, once the Bishop has accepted Lynn’s resignation, there will be a short meeting of Parishioners at the beginning of the Sunday 10am service at St John’s, to elect the new Church Wardens. Two weeks’ notice of the meeting will be given, during which time Ann Laird and Peter Myerscough-Jackopson will introduce themselves to the congregations of both our churches. (Ann unavailable 20 and 27 October)</p> <p><b>iv. Remembrance Service (10 November 2024)</b>  The wonderful response from the uniformed organisations means they now fill the church; pushing out the regular church members. Graeme Dixon stated that he had approached Phil Bundy with the suggestion of a War Memorial in the village so that the Remembrance Service could be held outside. However, at the present time the Service will continue to be held in the church.</p> <p>Sarah Phelps stated that the service is a long time for the younger members in Beavers and Squirrels and suggested they meet together in the Community Centre and join the Church Service at 10.50am. Sarah and Ewan Brown agreed to arrange activities for them appropriate to Remembrance Sunday. Randell agreed to present this suggestion to Cam, the Scout Group Leader.</p> <p><b>v. General Building Maintenance</b>  It was stated that the Barnabas Group had met last week and had a very productive meeting. They now have someone looking after all the regular routine tasks.</p> <p><b>vi. Church Roof</b>  Subsequent to the Standing Committee Meeting, Randell McKay had received a text from Elliot’s stating that they had now sourced appropriate slates for the roof and a quote would be forthcoming in a couple of days. The quote should also include coping stones around the boiler house as well as the church. It was, therefore, agreed that we would wait to see if a quote arrives before looking for another builder.</p> <p><b>vii. Church Hall</b>  John Pennells had queried whether there is any dead leg piping in the Church Hall? This is a section of piping which has been blocked off and no longer has a regular flow of water. Any stagnant water can harbour Legionella. Randell McKay stated that he did discuss this when the new boiler was fitted, and is not aware of any.</p> <p>Simon Harris has been investigating the roof and trying to assess whether there is the presence of any asbestos. Simon agreed to consult the Public Buildings Directory, which should list any use of asbestos.</p> <p>Simon stated that the Church Hall has a clay brick roof, now covered in moss which is holding the roof together but also causing it to lift. There are loose tiles and pointing is needed around the fascias. The need for a complete new roof is a possibility. Graeme Dixon suggested Elliotts could be asked to look at the roof but it was agreed that as the Hall is not a listed building, alternative roofers could be used.</p>	<p>Graeme Ann/Peter</p> <p>Randell</p> <p>Barnabas Group</p> <p>Randell</p> <p>Simon</p>
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	<p>Graeme stated that the Hall is not fit for purpose and the PCC need to decide an overall vision for the Hall before expenditure on the roof. Graeme suggested we could flatten it and rebuild or make the existing Hall bigger.</p> <p>Graeme stated that he is in favour of housing a pre-school in the Hall again, which would require two separate rooms. Phil Bundy has suggested we may be able to extend into the Glebe area, but this would mean the removal of some trees. However, there is already room to extend to the front of the building and up to the edge of the Astro Turf at the back, without encroaching on Phil Bundy's view from his house situated next to the Hall. A covered walkway from the church to a new hall was suggested.</p> <p>It was agreed that we need to explore what we want to do. Graeme confirmed that a Vision Day is not necessary for the PCC to make a decision, but it was suggested that consulting the Parish could result in obtaining more external funding.</p> <p>Graeme agreed to talk to Fiona, the Architect, for her views, during her visit on 9 October, for the St Boniface Quinquennial Inspection. Graeme invited the views of the PCC at the next meeting on 14 October 2024.</p>	<p>Graeme PCC</p>
<p>9.</p>	<p><b>St Boniface</b> The Quinquennial Inspection will take place on 9 October, 2024. Matters needing attention include – new kitchen area; decoration; loose shingles and pointing of paving slabs leading to the front door of the church. Fiona, the Architect, has requested that a copy of Form PPNZ is completed before her visit. Christine Owen will email a copy of this to Graeme.</p>	<p>Christine/ Graeme</p>
<p>10.</p>	<p><b>Minutes of PCC Meeting on 16 July, 2024</b></p> <p>i. <b>Approve the Minutes for Accuracy</b> The Minutes were approved – Proposed by Clive Jones, Seconded by Fiona Skidmore.</p> <p>ii. <b>Matters Arising Not Already Covered</b> Item 11 Parish Weekend Away Discussion was deferred to the next meeting.</p> <p>Item 13 Any Other Business viii Safety Improvements to Stage Area of St John's - Clive Jones presented the PCC with photos of the floor boxes proposed to make the stage area safe from loose wiring. It was confirmed that a Faculty Schedule B would need to be completed online and sent to the Archdeacon. This should be a quick process, particularly on Health and Safety grounds. Simon and Clive will write the Faculty and send with photos.</p> <p>Simon advised the PCC that Jamie and Billy Davis had volunteered to repair and re-plaster the internal wall of the Vestry. It was confirmed that a Faculty Schedule B would also be needed for this. Simon to complete this online and investigate the correct type of plaster to be used.</p>	<p>Christine</p> <p>Simon/Clive</p> <p>Simon</p>

11.	<p><b>Minutes of Standing Committee Meeting on 28 August 2024</b></p> <p>i. <b>Approve the Minutes for Accuracy</b> The Minutes were approved – Proposed by Angela Wright, Seconded by John Sofrin.</p> <p>ii. <b>Matters Arising Not Already Covered</b> Item 4 Safeguarding Graeme stated that we must be inclusive and respect the concerns of those who feel vulnerable with live-streaming our services. He confirmed that when sharing the Grace we can still face each other in church but we will not be asked to turn to face the camera; testimonies will not be streamed and we must be sensitive to others when sharing the Peace during Communion. Graeme will write a letter to church members.</p>	Graeme
12.	<p><b>Dates of Next Meetings</b></p> <p><b>Standing Committee:</b> Monday 7 October 2024 – 7pm St John’s Church <b>PCC Meeting:</b> Monday 14 October 2024 – 7pm St John’s Church Hall <b>Standing Committee:</b> Monday 4 November 2024 – 7pm St John’s Church <b>PCC Meeting:</b> Tuesday 19 November 2024 – 7pm St John’s Church <b>Provisional Date for APCM – 28 April 2025</b> <b>Dates of PCC Prayer Meetings – 9.30-10.30am in St John’s Church Hall</b> Saturday 28 September 2024 Saturday 23 November 2024 Saturday 28 December 2024</p>	
13.	<p><b>Any Other Business</b></p> <p>i. <b>Barnabas Aid</b> Barnabas Aid is one of our Retiring Collection Charities. In the light of serious allegations against senior members of the management team, Graeme suggested that the church withdraw their support. The next collection is not due until March 2025, and it was agreed that the PCC should review this at that time. Proposed by John Pennells, Seconded by Simon Harris.</p> <p>ii. <b>Lawnmower for St Boniface</b> Kevan Abernethy stated that he had repaired the lawnmower used at St Boniface, but it was likely a new one would be needed. Fiona Skidmore stated that she may have one to donate to St Boniface.</p> <p>iii. <b>Foundation Governor for Rownham’s School</b> Graeme Dixon stated that Gordon Taylor; a teacher at Mountbatten School and member of Testwood Baptist Church in Totton, had offered to be a Foundation Governor for Rownhams St John’s School. Graeme confirmed that the school would oversee the Safer Recruitment procedure including the necessary checks. It was agreed to nominate Gordon for Foundation Governor. Proposed by Sarah Phelps, Seconded by Fiona Skidmore.</p> <p>iv. <b>Christmas Services</b> Graeme will issue the dates of Christmas services before the next meeting.</p>	<p>Christine</p> <p>Fiona</p> <p>Graeme</p> <p>Graeme</p>

	<p><b>v. Protocol for Any Other Business</b> Graeme Dixon stated that any proposed items for the Agenda should be submitted to him or Christine Owen, as PCC Secretary, two weeks before a Meeting. The items will either be accepted or deferred, depending on the number of other priorities.</p>	Graeme/ Christine
14.	Graeme Dixon ended the meeting in prayer.	

The meeting ended at 9.17pm.

CO/20240904 PCC Minutes display