

# Standing Order Mandate

When complete please return this form to the

Gift Aid Secretary, Parish Office, Nursling & Rownhams Parochial Church Council, 27 Horns Drove,  
Rownhams, Southampton, SO16 8AH

**Please do NOT send this form directly to your bank**

Please complete this section after reading the notes overleaf

With this standing order I wish to make regular donations for:

General Purposes  **or** Retiring Collection Charities  **or** Development (Extension) Funds   
**or** Buildings, Repairs & Renovations  **or** Youth & Children's Work

To: The Manager,

Bank name: .....

Bank Address: .....

..... Post Code: .....

Please tick relevant box below:

- This is an instruction to create a new or additional standing order, **or**  
 This is an instruction that amends an existing standing order

Please debit my account titled (eg Mr & Mrs A N Other): .....

Bank sort code:   Account number:

Amount of payment (in words): ..... £  .

First payment date:  /  /  (dd/mm/yyyy) and on the same day in each  
succeeding month/quarter/year (please delete as applicable) until further notice.

Signed: ..... Date: .....

Full name (Please print): .....

*For office and bank use only*

Please credit: Natwest Bank plc

1 Romsey Road, Shirley, Southampton, SO16 9QQ

For the benefit of Nursling and Rownhams PCC No 2 Account

Ref: \_\_\_\_\_ Sort Code:   Account number:

## Important Notes

- i) Standing order mandate(s) can be used to make regular gifts to the Registered Charity (Nursling and Rownhams Parochial Church Council) for either General Purposes and/or towards the Retiring Collections used to support other charities and/or Development Funds (eg the extension to St John's) and/or Buildings, Repairs & Renovations and/or Youth & Children's Work.
- ii) Please indicate on the form by ticking the appropriate box (see overleaf) the purpose for which you wish the standing order mandate to apply.
- iii) A separate mandate has to be completed for each purpose (ie 'General Purposes' or 'Retiring Collection Charities' or 'Development (Extension) Funds' or 'Buildings, Repairs & Renovations' or 'Youth & Children's Work') to which donations are made.
- iv) Information about the charities supported through the retiring collection scheme is described in the booklet 'Our Mission and Charity Giving Explained'.
- v) Please check carefully that you have completed all sections of the form.
- vi) Upon completion of this standing order mandate, the form must be returned to the Gift Aid Secretary for coding, who will then send it onto your bank. A copy of the form will be retained by the Gift Aid Secretary.
- vii) If at anytime you wish to stop or amend a standing order facility then please contact your bank.
- viii) If you are able to 'Gift Aid' your donations then please complete the Gift Aid declaration form.
- ix) Please complete your contact details below:

Name: .....

Address: .....

.....

.....

Postcode:.....

Telephone number: .....

Mobile telephone number: .....

Email address: .....